

2024 Business License Application Checklist

P.O. Box 919 160 Walker Drive Springville, AL 35146 (205) 467-6133

BusinessLicense@cityofspringville.com

	<u>Before a</u>	pply	ying	for a	City	of S	pring	gville	Business	License:
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	Apply for an Alabama	a Privilege License	from St Clair County at www.stclai	rco.com/241/Licensing-Division					
	If applying for a Legal Business Name and/or Structure (ex: LLC, LLP, Corp, etc.). Apply with the Alabama Secretary of State to register your name and structure on their website at www.sos.alabama.gov .								
	If applying for a Fede	ral Identification N	Number (FEIN). Apply with the Inte	rnal Revenue Service at <u>www.irs.gov</u> .					
	Retail Businesses, ap	ply for an Alabama	a Sales Tax Number at <u>www.myalab</u>	pamataxes.alabama.gov.					
Busine	ess License Application	Requirements:							
	Complete ALL the ap	plication informati	ion; if it does not apply to your bus	iness enter N/A.					
	A copy of at least one	e (1) owner/officer	/partner's Driver's License.						
	• •	tment, Medical Lic		oplicable to your business. (i.e., St Clai Builders, Electrical, Plumbing and Gas					
	Submit the complete	ed application and	ALL required documents via email,	mail or in person:					
	E-mail:	BusinessLicense(@cityofspringville.com						
	Mail:		In Per	son:					
	City of Springville B	usiness Licenses	Contractors:	All Other Businesses:					
	P.O. Box 919		Building & Zoning Department	Springville City Hall					
	Springville, AL 3514	160 Walker Drive							
New B		sses contact Kim S	nnell at (205) 467-2312 or <u>sodonn</u> itone at (205) 467-6133 or <u>kstone@</u> of Springville:						
	• •		- · ·	iding home operated businesses, mus	t				
			ts the Zoning Regulations and Uses and Zoning Department at (205) 46	Permitted <u>BEFORE</u> you enter into a 57-2312 for approval.					
	•		, ,	the Building and Fire Department pric) 467-2312 to schedule an inspection.					
П	Health Department I								



2024 Business License Application

City of Springville P.O. Box 919 Springville, AL 35146 (205) 467-6311

OFFICE USE							
Business License #:							
License Issuance Date:							
License mailed/emailed:							
Application Scanned:							

BusinessLicense@cityofspringville.com

Application Type:	New Renewal			Business Structure:		Sole Proprietorship			
	Name Char	nge				Partnership			
	Owner Cha	nge				LLC			
	Physical Lo	cation Chan	ge		Corporation				
	FEIN/Struct	ture Change			LLP				
	Reactivate	Account			Other				
Business Description	n/Activity (Be S _l	pecific)							
Legal Business Nam	ne			Trade Name (DBA)					
Physical Address of	Business (street	name, suite #,	etc)	Mailing Address of Business (P.O. Box, Street Name, Suite #, Etc.)					
City		State	Zip Code	City State Zip (Zip Code		
Federal ID (FEIN)				State of Alabama Ta	ax ID/Sales	Tax N	lumber		
Business Phone				Email					
Contact Name				Contact Title					
Contact Phone			Contact Email						
Owner(s), Partners	, or Officers (atta	ecessary) * Please pro	ovide a copy	of ow	ner's driver's	license			
Name			Title	Phone Number					
Home Address			Driver' License #						
City	City State Zip Code				Social Security Number				
Name			Phone Number						
Home Address		Driver' License #	iver' License #						
City	ty State Zip Code				curity Number				
Is the physical locat	its of Springville?	Yes	i		No				
Will sales, repair, a	nd/or delivery p	of Springville?	Yes			No			
Are you enrolled in		Yes	;		No				
What date will vou	Springville?								

	Comple	ete this s	ection onl	y if your Busine	ss is located	INSIDE the S	pringville City Limits			
Do you own or rent the property? Own Rent										
Is the physical	location	Yes	No							
Will all your bu				Yes	No					
Renters, please		-	y Owner In	formation:	T.					
Property Own	er's Nan	ne			Property O	wner's Phone	e Number			
Address Email Address										
City State Zip Code										
After-Hours Emergency Contacts (Must have access to building after hours)										
Name										
Name					Phone Nur	nber				
Security Alarm	Compa	iny Name	<u>.</u>		Company (Contact Numb	per			
NAICS Code			Business	Description		Fee Schedule	Gross Receipts	License Fee Due		
	Schedule									
-	Penalty Fee: 15% Penalty due February 1 st plus interest. Additional 15 % penalty due March 2 nd plus interest. Penalty:									
Interes	Interest is calculated according to Section 40-1-44 of the Code of Alabama 1975. Interest:									
BUS	INFSS LIC			NO 2023-07 CITY OF SPRINGVI	IIF. ALABAM	Δ	Issuance Fee:	\$14.00		
BUSINESS LICENSE CODE OF THE CITY OF SPRINGVILLE, ALABAMA FOR THE YEAR 2023 AND EACH SUBSEQUENT YEAR SCHEDULE OF LICENSES AND FEES Total Amount Due:										
Sworn Statement: This application has been examined and is, to the best of my knowledge, a true and complete representation of the above-named entity and person(s) listed. I certify that I have read and understand this application and provided truthful information. All laws and ordinances will be upheld at this business. I understand that a business license may be revoked if any information is incorrect and/or if any laws or ordinances are violated.										
Applicant's Signature Title Date										
CONTRACTOR NOTICE: Licensing from the City of Springville DOES NOT constitute approval or issuance of a building permit. Building Permits must be obtained from the Building Department, all contractors must be licensed by the proper State of Alabama Licensing Board. (Home Builders Licensure Board, Licensing Board for General Contractors, Electrical Contractors Board, Plumbers & Gas Fitters Examining Board, and/or Board of Heating, Air Conditioning & Refrigeration Contractors Board.) All required licenses/certificates will be verified prior to issuance of building permits and business licenses.										
For Municipal Use Only										
Payment Meth	od:	Cash	Check #	V	VIPP A	mount Paid:	Date:			
Zoning Classific	cation:			Reviewed/Ap	proved:		Other Requirements	•		
Building Inspec	ction:			Fire Inspectio	on:					