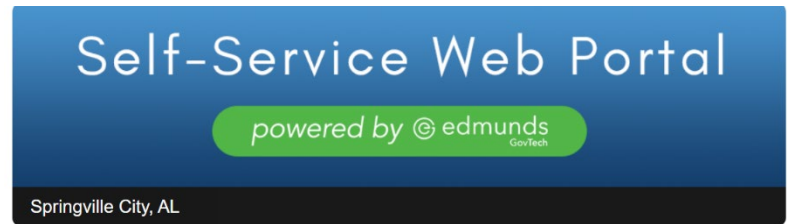


# Request a Login for Construction Permit Self-Service (CPSS)

Step # 1: Request login through our Permit Self Service Portal at:

[www.cityofspringville.com/inspections](http://www.cityofspringville.com/inspections)



Username:

Password:

[Request Login](#) [Login](#)

Welcome to the City of Springville's Construction Permit Self Service portal

Step # 2: Fill out the required information and submit request.

Enter Identifying Information

Once your information has been verified, someone will contact you with your username and password.

Name:  \*

Address:

Contact:  \*

Email Address:  \*

Phone: ( ) -  Ext:

Contractor License:

[Submit](#) [Go Back](#)

Step # 3: You will be emailed a Username and Password via the email address provided in Step #2.

**PLEASE NOTE:** If you are requesting a username and password outside of office hours, Monday-Friday 7:30 am to 4:30 pm, someone will respond to you as quickly as possible upon returning to the office.

Step # 4: Login using the provided Username and Password.

- You will be required to change your password the first time you login.
- Password must be 8 characters long and include numbers and letters.

Change Password

Enter old password

Enter new password (case sensitive)

Re-enter new password

Passwords match.

[Submit](#) [Go Back](#)